

RULES/AGENCY RULES COMMITTEE

Meeting Report
March 17, 2004

PRESENT: Chair Dando; Members Chavez, Cortese and Williams

ABSENT: Member Yeager (excused)

STAFF: City Attorney Richard Doyle, City Manager Del Borgsdorf, Council Agenda Manager for the Mayor's Office Jennifer Carlino, Assistant to the City Manager/Acting City Clerk Deanna Santana, Senior Executive Analyst Nadine Nader, and Redevelopment Agency Liaison Gary Miskimon

Chair Dando called the meeting to order at 2:00 p.m.

A. Redevelopment Agency

1. Review March 30, 2004 Draft Agenda

The Committee recommended approval of the March 30, 2004 Redevelopment Agency agenda.

2. Add New Items to March 23, 2004 Agenda

There were no changes made to the March 23, 2004 Redevelopment Agency agenda.

- **Redevelopment Board Requests**
- **Executive Director Requests**
- **RDA Counsel Requests**

3. Staff Reports Outstanding

Documents Filed: Report from Redevelopment Agency Liaison Gary Miskimon, dated March 16, 2004, stating there are no staff reports outstanding for the March 23, 2004 Redevelopment Agency meeting.

Discussion/Action: The Committee noted and filed the Redevelopment Agency Liaison's report.

B. City Council

1. Review March 30, 2004 Draft Agenda

The Committee recommended approval of the March 30, 2004 City Council agenda.

a. Additions/Changes

- (1) Defer for 60 days, Item 4.3, entitled, *"Approval to initiate proceedings to amend the San Jose Municipal Code to allow the concurrent sale of food and alcohol at gasoline service stations under certain circumstances"*

Document Filed: Memorandum from Vice Mayor Pat Dando, Council Members LeZotte and Williams, dated March 5, 2004, requesting tabling of the policy discussion on "allowing the concurrent sale of grocery items at gasoline service stations" and requesting staff to report back to the Mayor and Council within 60-90 days with an informational memo which addresses the issues raised in Council Member Nora Campos' memorandum of February 24, 2004, and other issues raised in this memorandum.

2. Add New Items to March 23, 2004 Agenda

The Committee recommended the following addition to the March 23, 2004 City Council agenda:

• **Mayor and Councilmember Requests**

- a. Approve various actions related to adopting a position to oppose the placement of Cary Verse in San Jose (Dando, Gregory, Williams, Mayor)

Document Filed: Memorandum from Mayor Ron Gonzales, Vice Mayor Pat Dando, and Council Members Williams and Gregory dated March 17, 2004, with various recommendations to oppose the placement of Cary Verse in San Jose.

• **City Manager Requests**

None

• **City Attorney Requests**

None

• **City Clerk Requests**

None

3. Staff Reports Outstanding

Documents Filed: Report from the City Manager's Office dated March 16, 2004 listing four staff reports outstanding for the March 23, 2004 Council agenda.

Discussion/Action: The Committee noted and filed the City Manager's report.

C. Legislative Update

1. State

a. Request to support “The Local Tax Payers and Public Safety Protection Act”

This item was reported during the March 23, 2004 Council meeting.

2. Federal

There was no report.

D. Meeting Schedules

There were none.

E. The Public Record

Documents Filed: Memorandum from Acting City Clerk Deanna J. Santana dated March 11, 2004 transmitting items filed for the Public Record for the period March 3-10, 2004.

Discussion/Action: The Committee noted and filed the Public Record.

F. Appointments to Boards, Commissions and Committees

There were none.

G. Rules Committee Reviews, Recommendations and Approvals

1. City Manager’s oral and written report on diversity hiring

Documents Filed: Memorandum from City Manager Del Borgsdorf dated March 10, 2004 recommending acceptance of his report on various matters related to senior staff hiring under the City Manager’s responsibility; and a six-page Executive Summary highlighting major talking points describing senior staff hiring.

Discussion/Action: In response to a request from Council Members Dave Cortese and Ken Yeager, City Manager Del Borgsdorf reviewed the process for hiring the recently-appointed Police Chief and Fire Chief. He introduced two members of the community panels that interviewed candidates for both positions, Autumn Gutierrez (Washington NAC/InnVision) and Ashu Kalra (Human Rights Commission) who described their experiences on the panels. City Manager Borgsdorf also reviewed senior staff hiring practices in several other large cities. He told the Committee that he plans to reconvene the members of the community interview panels in a brainstorming session to discuss ways to ensure that the City processes continue to include extensive efforts to attract the most diverse candidate pool possible, and continue to offer an environment that is fair to all candidates. In addition, Mr. Borgsdorf told the Committee he intends to

strengthen programs that foster career development and training for current employees.

Member Cortese stated the need for a defined blueprint to promote diversity and in-house career opportunities. Chair Dando suggested it is important to hear the community panel de-briefing before any future direction is given. She also wanted statistics and more information on San Diego's hiring practices. Member Chavez emphasized strategies for recruitment and training.

The Committee accepted the City Manager's report; and directed Administration to return to Rules Committee in 60 days with a retrospective report from the citizen committees that participated in the Police and Fire Chiefs' recruitments.

2. City Manager's written report on the San Jose Family Camp Manager hiring process

Documents Filed: None.

Discussion/Action: The Committee deferred this item to next week's Rules Committee meeting.

Vice Mayor Dando and Member Williams left the meeting at 2:45 p.m. to attend a press conference; Vice Chair Cortese chaired the meeting for Items H and I.

H. Oral Communications

Clifford Hoskins from Sunnyvale commented on diversity hiring.

I. Adjournment

The meeting adjourned at 2:50 P.M.

Pat Dando, Chair
Rules/Agency Rules Committee